



# PBCA Board of Directors Candidate Nomination Form

November 16, 2020

## Palmetto Beach Community Association (PBCA)

### Contact:

President:

Laura Meyer

info@palmettobeach.org

Visit us Online:

www.PalmettoBeach.org

PBCA strives to:

- ☀ Ensure the safety of all residents.
- ☀ Be a voice for Palmetto Beach in the wider City of Tampa, Hillsborough County, and Tampa Bay area.
- ☀ Promote civic pride, economic growth, and environmental integrity.
- ☀ Preserve the unique history and rich culture of the neighborhood.

PBCA is committed to building connections throughout the community, fostering neighborhood pride, and improving the overall quality of life for all residents. By protecting the natural beauty of the neighborhood, preserving its unique history, and promoting responsible economic opportunities that will light the way for the future, the PBCA hopes to ensure the vitality of the Palmetto Beach neighborhood.

PBCA is now seeking candidates to serve on its Board of Directors. Positions on the ballot will be one Director At-Large. This position is a two-year term from January 2021 to December 2022. According to our Bylaws, everyone on the Board must be a Palmetto Beach resident and PBCA member. Additional information about the positions is on page 2.

The election will be held on November 16, 2020 at the PBCA meeting at 6:30pm at Iglesia Restauracion Cristiana (2237 Linsey St Tampa, FL 33605). Candidates must be present or in virtual attendance at the meeting and will be asked to speak about their interest in serving on the Board. Only current eligible PBCA members will be able to vote in the election.

Submittal of this form will enter your name on the ballot. Eligible write-in candidates can be nominated at the meeting on November 16, 2020. Please return this form, or email the information requested in this form, to the current PBCA President Laura Meyer by November 16, 2020. If you have questions, please feel free to contact Laura Meyer.

Name

Address

Phone

E-mail

Please circle one:

Do you Rent or Own your residence in Palmetto Beach?

This is asked because a minimum of five (5) Board members must be property owners, and two (2) Board members may be renters.

Which office would you like to be listed as a candidate?

*Your interest in serving PBCA is appreciated. Thank you!*



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## DUTIES OF OFFICERS AND DIRECTORS – FROM THE PBCA BY-LAWS

The Officers of the Association shall be elected at the annual membership meeting to serve in office during the following calendar year for two (2) years. The Officers will include a President, Vice-President, a Secretary, and a Treasurer.

Officers and Directors are permitted a maximum of 4 absences per year. The Board of Directors will govern itself as a whole in matters of absences. If the Board votes there is a problem with a member's absences they may hold a special meeting to decide the outcome.

The Board of Directors shall consist of three (3) Directors, in addition to the four (4) officers. To ensure some continuity these three (3) Directors shall be elected in a staggered fashion (two on even years and one on odd years), each to serve on the Board for a two-year period.

A minimum of five (5) Board members must be property owners. Two (2) Board members may be renters, but not necessarily.

If any vacancy occurs for any reason among the Board of Directors, the unexpired term of such vacancy shall be filled by a majority vote of the Board of Directors.

### PRESIDENT

The president serves as spokesman for the Board of Directors in most matters relating to general association business. Like all officers of the association, the President has an affirmative duty to carry out the responsibilities of the office in the best interests of the association. Unless otherwise specified in governing documents, the president serves at the will of the board of directors and can be removed with just cause at any time by a unanimous vote of the other Board members.

### VICE-PRESIDENT

In the absence of the President, the Vice-President shall perform the presidents' duties. In the absence of both of these Officers, the Treasurer shall preside and assume the duties of President. The vice President shall also actively assist the President in the guidance and coordination of committee activities.

### TREASURER

The Treasurer shall collect and have charge of all receipts and monies of the Association, deposit them in the name of the Association in a bank approved by the Board of Directors, and disburse funds as ordered or authorized by the Board. He/she shall keep regular accounts of his/her receipts and disbursements, and submit an itemized statement at each membership meeting. The signature of the Treasurer and either the President or Vice-President shall be required on checks issued by the Association. The Treasurer shall also develop an annual budget with the Board of Directors, identify new expenditures, and call for vote prior to disbursement of funds.

### SECRETARY

The Secretary shall keep the minutes of all meetings of the Association and of the Board of Directors, and shall submit these for approval at the subsequent such meeting. The Secretary shall oversee the distribution of notices for all meetings of the Association and Board, and shall perform such other duties as may be required by the President or the Board. The Secretary shall also maintain accurate membership records, maintain a record of all members and guests at meetings, and distribute correspondence.

### DIRECTORS

Directors shall serve on at least one (1) committee, and actively participate in the PBCA.